IN THE UNITED STATES BANKRUPTCY COURT
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

In Re:	)	
	)	
CHAPTER 13 CASES	)	Administrative Order No. 99-3
	)	
	)	

THIRD ADMINISTRATIVE ORDER REGARDING
TRANSITION OF CHAPTER 13 CASES, AUTHORIZING
TRUSTEE TO TEMPORARILY INTERRUPT RECEIPT POSTING
TO PERMIT PROCESSING OF ACCOUNTINGS

AND NOW, to-wit, this **21st** day of **September, 1999**, upon consideration of the Trustee's Motion, it is hereby **ORDERED** that the Trustee is authorized to temporarily interrupt the posting of Debtor receipts on his principal computer system, while taking reasonable steps to secure the receipts from September 28 through September 30, 1999, by accepting, endorsing, identifying, and depositing such receipts, and while also creating a separate log of such items. The Trustee shall create a computerized archive of the receipts from September 28 through September 30, 1999, and, on September 30, 1999, or forthwith thereafter, shall post the receipts to the principal computer system. On or before **October 8, 1999**, Mr. Gaertner shall file, for the period of September 28 through September 30, 1999, a Supplemental Accounting Report that shall include an identification of the Debtor, bankruptcy case number, amount and type of payment received, in a format suitable for the Court to serve same upon each affected Debtor, Debtor's attorney and United States Trustee. The Court will effectuate service through the Clerk's Office or Bankruptcy

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(Rev.8/82)

Noticing Center. The Supplemental Accounting shall be subject to the objection and hearing dates previously ordered for Trustee's accounts.

Judith K. Fitzgerald
Judith K. Fitzgerald
United States Bankruptcy Judge

cc: Gary J. Gaertner (Via FAX 412-471-5470)
Chapter 13 Standing Trustee
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AO 72A

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

IN RE:	)	
	)	Administrative
CHAPTER 13 CASES	)	~~GENER~~AL ORDER 99- 3

MOTION FOR THIRD ADMINISTRATIVE ORDER
CONCERNING TRANSITION IN CHAPTER 13 CASES,
REQUESTING AUTHORITY TO TEMPORARILY INTERRUPT
POSTING OF RECEIPTS IN ORDER TO PROCESS ACCOUNTINGS

Gary J. Gaertner, Chapter 13 Standing Trustee, respectfully represents as follows:

1. Prior to the departure at the close of business on September 30, 1999, Gary J. Gaertner will file individual accountings in all pending Chapter 13 cases.

2. Including the notice, motion, accounting, and proposed order, the Trustee projects that a single copy of the documents in each case will be six pages in length.

3. The processing and automatic docketing of the accountings will require approximately 20 hours for one set for each case. This will vary depending on the number of printers in use.

4. A total of four copies of each accounting will be required. The Trustee has obtained bids from copy services in order that the remainder of the copies may be made off-site, in order to minimize the interruptions in the Trustee's normal operations.

5. Nonetheless, as set forth in the following, it will be necessary to close out the debtor receipts early for the month of September 1999, to allow the time needed to process the accountings.

6. On average, the Trustee's office receives approximately 110 batches of debtor receipts each month. Due to the use of voucher checks by employers, this amounts to approximately 5,500 items to be posted to the cases each month.

7. The receipt process includes the acceptance, endorsement, identification, copying, posting and bank deposit of each item.

8. Receipts are received on an irregular basis, due to common payroll cycles. The Trustee projects that a large number of receipts will be received on Monday, September 27, 1999, but that the number of batches should be fewer on each of the final three days of the month.

9. The Trustee proposes to continue to accept, endorse, identify, copy and deposit all receipts received each day in the ordinary course. However, the Trustee proposes to discontinue posting after receipts are handled on Monday, September 27, in order to create an opportunity to process the accountings. The deposits will merely represent reconciling items in the next bank account reconciliation.

10. The Trustee believes that the copying and deposit of the receipts will provide the necessary safeguards. The Trustee also proposes to list each item in a separate, temporary ledger, for those items that are not posted to the Trustee's main computer system after September 27, 1999.

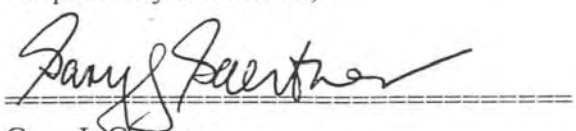
11. Based upon past experience, the Trustee estimates that ten batches may be effected. These items will be posted as of October 1, 1999.

12. The Court has already scheduled many Chapter 13 hearings for Wednesday, September 29, 1999. Other transition matters are also expected to occupy the attention of the Trustee's office during the last few days of September.

13. The Trustee's distribution for the month of September is scheduled to commence at Noon on Thursday, September 23, 1999. The next distribution will occur in October of 1999. Therefore, the temporary interruption in the posting of debtor receipts will have no effect on the distribution of funds to creditors.

WHEREFORE, the Trustee respectfully requests that this Court enter an Administrative Order authorizing the Trustee's office to temporarily interrupt receipt posting on the Trustee's main computer system, while taking measures to safeguard the receipts during this time.

Respectfully Submitted,



Gary J. Gaertner
PA ID No 30715
Chapter 13 Standing Trustee
2900 Gulf Tower
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CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing document was served this 20 day of Sept., 1999, by first class mail, postage prepaid, upon each of the following:

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Amy T. Bill
per Marsha L. Magyar
Administrative Assistant

GJG/mlm