

IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

In Re: )  
)  
Increase to Loss Mitigation Program ) General Order #2015-1  
Portal Fee Effective February 15, 2015 )

**GENERAL ORDER**

The United States Bankruptcy Court for the Western District of Pennsylvania (the “Court”) implemented its Loss Mitigation Program (“LMP”) on September 12, 2012; the LMP requires the use of a secure online service that allows LMP documents to be submitted, retried and tracked (the “Portal”); and the current administrator of the Portal having advised the Court that it is increasing the usage fee to \$40. Therefore,

**AND NOW**, this 27th day of January, 2015, it is hereby **ORDERED** that, effective **February 15, 2015**:

- (1) *W.P.A.LBR 9020-7(a)*, as previously amended pursuant to General Order #2014-2, is hereby amended as annexed to this Order to reflect an increased Portal fee of up to \$40.00.
- (2) *W.P.A.LBR 9020-7(c)*, as previously amended pursuant to General Order #2014-2, is hereby amended as annexed to this Order to reflect an increased Portal fee of up to \$40.00.
- (3) In all other respects, the Court’s Local Bankruptcy Rules and Forms, as amended by *General Orders #2013-10, #2013-12, and #2014-2*, remain in full force and effect until further order of Court.



JEFFERY A. DELEKER, CHIEF JUDGE  
UNITED STATES BANKRUPTCY COURT

**Rule 9020-7 LOSS MITIGATION PROGRAM FEES, COSTS & CHARGES**

(a) Use of the Document Preparation Software requires the debtor to pay a fee of up to \$40.00 to the provider of the Document Preparation Software. Use of the Portal requires the debtor to pay a fee of up to \$40.00 to the administrator of the Portal. If use of the Document Preparation Software and/or the Portal creates an undue hardship, the debtor may file a motion specifying why the use of the Document Preparation Software and/or the Portal creates an undue hardship and requesting permission to prepare and exchange documents and communications with the Creditor in another manner.

(b) If a proposed LMP resolution provides for a Creditor to receive payment or reimbursement of any fee, cost or charge that arose from the LMP process, all such fees, costs and charges shall be disclosed to the debtor, the trustee, the U.S. Trustee, and to the Court prior to approval of the resolution. Counsel for the Creditor may be entitled to receive a reasonable fee for all work involved with the LMP and shall clearly delineate such fee in the LMP resolution or by amended proof of claim.

(c) Counsel for the debtor is entitled to receive reasonable compensation for all work involved in connection with the LMP process and shall file an application for allowance of attorney fees and costs with the Court, or alternatively accept a “no look” fee in a reasonable amount not to exceed \$1,000.00 to be paid as an administrative expense. Debtor’s counsel may also treat the Document Preparation Software fee of up to \$40.00 and the Portal fee of up to \$40.00 as administrative expenses. Counsel for the debtor shall request compensation for LMP work in excess of the no look fee by way of a fee application substantially conforming to W.PA.LBR 2016-1 which shall separately itemize and designate fees and expenses arising from LMP-related services.