

IN THE UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF PENNSYLVANIA

**LIMITED FILING USER
REGISTRATION FORM AND AGREEMENT**

The undersigned hereby requests an account with the Court’s Case Management /Electronic Case Filing System (“CM/ECF”) for the limited purpose of filing proofs of claim, notice requests, withdrawal of claims, transfers of claims, objections to transfer of claim, Reaffirmation Agreements, Notices of Mortgage Payment Change, and Notices of Post-Petition Fees, Expenses and Charges. “Firm” is the name of the Limited Filing User entity on whose behalf an employee or agent (“Limited Filing User”) is to be issued a login and password and authorized to file the type of documents listed above.

Firm Name: _____

The undersigned certifies under penalty of perjury that he or she is properly authorized to submit this Limited Filing User Registration Form on behalf of the Firm identified above and that the Firm agrees to adhere to the terms and conditions specified on this form. The Firm requests that the Limited Filing User be provided with a login and password for the limited purpose of filing proofs of claim, notice requests, withdrawal of claims, transfers of claims, objections to transfer of claim, Reaffirmation Agreements, Notices of Mortgage Payment Change, and Notices of Post-Petition Fees, Expenses and Charges.

Dated: _____

Signature:

Mailing Address

Print Name

Mailing Address

Internet E-Mail Address

Mailing Address

Phone Number

The undersigned Limited Filing User agrees to adhere to the terms and conditions specified on this form.

Dated: _____

Signature:

Mailing Address

Print Name

Mailing Address

Internet E-Mail Address

Mailing Address

Phone Number

The following two parties will serve as alternate contacts in the event that the Limited Filing User is not available:

_____	_____
Print Name	Mailing Address
_____	_____
Internet E-Mail Address	Mailing Address
_____	_____
Phone Number	Mailing Address
_____	_____
Print Name	Mailing Address
_____	_____
Internet E-Mail Address	Mailing Address
_____	_____
Phone Number	Mailing Address

Limited Filing User certifies that he meets one of the following conditions in order to qualify for an account on CM/ECF:

I am presently a CM/ECF participant in another United States Bankruptcy Court, with either full CM/ECF privileges or limited use privileges to file proofs of claim, notice requests, withdrawal of claims, transfers of claims, objections to transfer of claim, Reaffirmation Agreements, Notices of Mortgage Payment Change, and/or Notices of Post-Petition Fees, Expenses and Charges.

Please indicate other bankruptcy court(s):

I have completed the training class provided by the Clerk's Office of the United States Bankruptcy Court in the Western District of Pennsylvania.

By submitting this registration form, the Firm and Limited Filing User:

(1) agree to follow the local rules and orders promulgated by the United States Bankruptcy Court for the Western District of Pennsylvania;

(2) acknowledge that the use of the CM/ECF login and password constitutes the signature of Firm. The name of the Limited Filing User must be typed on the signature line if the Limited Filing User is the signatory. When the Limited Filing User signs the document, the name of the Limited User under whose log-in and password the document is submitted must be preceded by an "/s/" and typed in the space where the signature would otherwise appear on a document. The Limited Filing User must comply with the signature requirements of W.PA.LBR. 5005-6.

(3) acknowledge that use of the password and login to file is certification by the Limited Filing User that: (A) the Limited Filing User is authorized to file the document(s) on behalf of the Firm; (B) the Firm is the same entity stated on the Limited Filing User's application to use CM/ECF; and (C) the Firm has the authority to file documents as an agent when filing documents on behalf of an entity other than the Firm.

(4) acknowledge that Limited Filing Users must add the correct mailing address to the creditor matrix if the current address is incorrect. (A Limited Filing User cannot edit an existing creditor address in the CM/ECF data base. A new creditor record with the correct address must be added to the creditor matrix.)

(5) certifies that the Limited Filing User and Firm's representative whose signature appears above have read the local rules concerning electronic filing issued by the Court.

(6) agree to notify the Clerk if Limited Filing User ceases to be an employee or agent of the Firm or is no longer authorized to file documents on the Firm's behalf.

(7) waive service of documents and docket activity electronically.

(8) agree that the Limited Filing User shall take the Clerk's training course prior to obtaining a login and password to CM/ECF if not a CM/ECF participant in another district.

(9) agree that the Clerk may terminate use of the login and password without prior notice when the Clerk deems such action necessary.

(10) agree to provide the name, phone number and e-mail address of two additional contacts at the Firm in the event that the Limited Filing User cannot be contacted.

(11) agree to submit an updated registration form when the name or address of the Limited Filing User or an additional contact changes.

Please submit to:

ATTN: CM/ECF Registration
United States Bankruptcy Court
5414 US Steel Tower
600 Grant Street
Pittsburgh, PA 15219