

IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

In Re:	:	Bankruptcy No.
	:	
Debtor	:	Chapter
	:	
Movant	:	Related to Document No.
	:	
v.	:	
	:	Hearing Date and Time:
Respondent (if none, then "No Respondent")	:	

**SUMMARY COVER SHEET  
FOR FEE APPLICATIONS IN CHAPTER 11 AND CHAPTER 15**

1. Your applicant was appointed on \_\_\_\_\_.  
(Attach a copy of the order approving appointment.)
2. Your applicant represents \_\_\_\_\_.
3. The total amount of the compensation requested is \$ \_\_\_\_\_ for the period from \_\_\_\_\_ to \_\_\_\_\_.
4. The compensation is \_\_\_\_\_.  
(State whether interim or final compensation.)
5. A retainer of \$ \_\_\_\_\_ was paid on \_\_\_\_\_.
6. The amount of compensation previously requested is \$ \_\_\_\_\_.
7. The amount of compensation previously approved is \$ \_\_\_\_\_.
8. The amount of compensation previously paid is \$ \_\_\_\_\_.
9. The total amount of expenses for which reimbursement is sought is \$ \_\_\_\_\_ and is for the period from \_\_\_\_\_ to \_\_\_\_\_.
10. The amount of expenses previously requested is \$ \_\_\_\_\_.
11. The amount of expenses previously approved is \$ \_\_\_\_\_.
12. The amount of expenses previously paid is \$ \_\_\_\_\_.
13. The blended hourly rate for this application is \$ \_\_\_\_\_.

14. Other factors bearing on fee application:

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DATE: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
List Bar I.D. and State of Admission

**APPENDIX  
EXAMPLE OF CATEGORY LISTING OF TIME AND SERVICES  
PURSUANT TO W.PA.LBR 2016-1(c)(5)(A)**

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**PART "A"**

Category Listing of time and services or tasks by category on behalf of Acme Shoe Company, Debtor, during the period from May 1, 1985 to the closing of the case.

CATEGORY 1. - Sale of real estate at 320 Grant Avenue, Pittsburgh, PA to Jones Company for \$\_\_\_\_\_ including negotiations with purchaser, drafting Agreement of Sale, lien search, preparation and filing of Motion and Order for sale, hearing on sale and closing on sale and preparation and filing of report of sale. After payment of all liens and expenses of sale the estate netted \$\_\_\_\_\_.

<u>DATE</u>	<u>ATTY</u>	<u>DESCRIPTION OF SERVICE</u>	<u>HOURS</u>
5/1/85	RB	Conference with Jones Company representatives re: potential purchase of 320 Grant Avenue	
5/3/85	RB	Preparation of Agreement of Sale for 320 Grant Avenue	

TOTAL IN CATEGORY 1:

CATEGORY 2. - Distribution to Creditors per Order of August 14, 2002, including preparation and filing of Motion, obtaining Order of Court and making the distribution of \$\_\_\_\_\_ to priority creditors and \$\_\_\_\_\_ as a \_\_\_\_\_% distribution to Class 4 general creditors.

<u>DATE</u>	<u>ATTY</u>	<u>DESCRIPTION OF SERVICE</u>	<u>HOURS</u>
9/17/85	JS	Review & Sign Distribution Checks	
9/18/85	JS	Covering letters to all creditors, Anderson, Wagner, Bernstein & Debtor re the distribution	

TOTAL IN CATEGORY 2:

CATEGORY 3. - Tax returns and tax refund including arranging for filing of final returns, numerous calls and letters to Pennsylvania Department of Revenue resulting in tax refund of \$12,435.04.

5/02/85	JS	Telephone Call: Virginia Vatz of Pa. Dept. of Revenue re tax refund
5/04/85	JS	Letter: PA Dept. of Revenue re status of tax returns

TOTAL IN CATEGORY 3:

TOTAL TIME IN ALL CATEGORIES:

DISBURSEMENTS

6/24/85	JS	Copy Expense
8/23/85	JS	Copy Expense and postage on distribution

TOTAL DISBURSEMENTS:

BILLING SUMMARY

JS	Hrs.	Min.	\$135.00	\$
RB	Hrs.	Min.	\$125.00	-
CLIENT TOTAL			-	\$
CURRENT BILLING:				\$
CURRENT EXPENSES:				
TOTAL AMOUNT DUE:				\$

**EXAMPLE OF CHRONOLOGICAL SUMMARY OF TIME AND SERVICES  
PURSUANT TO W.PA.LBR 2016-1(c)(5)(B)**

IN THE UNITED STATES BANKRUPTCY COURT  
WESTERN DISTRICT OF PENNSYLVANIA

In Re:	:	Bankruptcy No.
	:	
Debtor	:	
	:	Chapter
	:	
Movant	:	
	:	Related to Document No.
v.	:	
	:	
	:	
Respondent (if none, then "No Respondent")	:	

**PART A**

CHRONOLOGICAL SUMMARY OF TIME AND SERVICES  
RENDERED ON BEHALF OF DEBTOR DURING PERIOD  
FROM MAY 1, 1985 TO CONCLUSION OF CASE

<u>DATE</u>	<u>ATTY</u>	<u>DESCRIPTION OF SERVICE</u>	<u>HOURS</u>
5/1/85	RB	Conference with Jones Co. representative re: potential purchase of 320 Grant Avenue	
5/2/85	JS	Telephone call: Virginia Vatz and Pa. Dept. of Revenue Re: tax refund	
5/3/85	RB	Preparation of Agreement of Sale for 320 Grant Avenue	
5/4/85	JS	Letter: Pa. Dept. of Revenue re: status of tax claim	
9/17/85	JS	Review & Sign: Distribution checks	
9/18/85	JS	Covering letters to all creditors, Anderson, Wagner, Bernstein & Debtor re: the distributions	
TOTAL HOURS			
			<u>DISBURSEMENTS</u>
6/24/85	JS	Copy Expense	\$
8/23/85	JS	Copy Expense and postage on distribution	\$
TOTAL DISBURSEMENTS			\$

BILLING SUMMARY

JS	2 Hrs. 0 Min.	\$135.00	\$
RB	2 Hrs. 0 Min.	\$125.00	\$
CLIENT TOTAL:			\$
CURRENT BILLING:			\$
CURRENT EXPENSES:			\$
TOTAL AMOUNT DUE:			\$

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v.	:	
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Respondent (if none, then "No Respondent")	:	

**PART "B"**

CATEGORY LISTING OF TIME AND SERVICES  
ON BEHALF OF ACME SHOE COMPANY, DEBTOR, DURING THE PERIOD  
FROM MAY 1, 1985 TO THE CLOSING OF THE CASE.

- |      |   |      |      |
|------|---|------|------|
| I.   | <p><u>Category 1.</u> - Sale of real estate at 320 Grant Avenue, Pittsburgh, PA to Jones Company for \$30,000.00 including negotiations with purchaser, drafting Agreement of Sale, lien search, preparation and filing of Motion and Order for sale, hearing on sale and closing on sale and preparation and filing of report of sale. After payment of all liens and expenses of sale the estate netted \$24,500.00</p> | hrs. | min. |
| II.  | <p><u>Category 2.</u> - Distribution to Creditors per Order of August 14, 1985, including preparation and filing of Motion, obtaining Order of Court and making the distribution of \$36,533.61 to priority creditors and \$21,794.45 as a 4% distribution to Class 4 general creditors</p>   | hrs. | min. |
| III. | <p><u>Category 3.</u> - Tax returns and tax refund including arranging for filing of final returns, numerous calls and letters to Pennsylvania Department of Revenue resulting in tax refund of \$12,435.04</p>   | hrs. | min. |
|      | TOTAL   | hrs. |      |