

IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

APPLICATION FOR ADMISSION TO  
BANKRUPTCY MEDIATION PROGRAM REGISTER

**General Instructions**

(1) Each applicant shall read Local Bankruptcy Rules 9019-2 through 9019-7.

(2) If additional space is needed to respond fully to any item on this application, the response(s) shall be set forth in an attached, signed separate page with an identification of the question number to which it responds.

(3) Attorney applicants shall complete Parts I, II and IV of this Application.

(4) Non-attorney applicants shall complete Parts I, III and IV of this Application.

**Part I. ALL APPLICANTS.**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Office Address: \_\_\_\_\_

Street

\_\_\_\_\_

City

State

Zip Code

Office Phone: \_\_\_\_\_

Office Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Pa. I.D. or other Professional Association I.D. \_\_\_\_\_

**Part II. ATTORNEY APPLICANTS**

1. List each state and federal court in which you currently are licensed to practice law:

Court	Date of Admission
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_____
_____
_____
_____
_____

2. If you have bankruptcy experience, list the three most recent adversary proceedings or contested matters in which you have served as attorney of record for a party-in-interest from commencement through conclusion (i.e., judgment, order, or stipulation).

Case Title	Case Number	Dates	Representation
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a.	_____	_____	_____
_____			
b.	_____	_____	_____
_____			
c.	_____	_____	_____
_____			

3. If you have bankruptcy experience, list the most recent three bankruptcy cases in which you have served as the principal attorney of record (without regard to the party represented) from commencement to conclusion.

Case Title	Case Number	Dates	Representation
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a.	_____	_____	_____
_____			
_____			
b.	_____	_____	_____
_____			
_____			
c.	_____	_____	_____
_____			
_____			

4. If you have participated in mediation or other ADR processes (either as a neutral or in another role), list the three most recent of those matters below.

	Case Title	Case Number	Dates	Representation
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____

**Part III. NON-ATTORNEY APPLICANTS**

1. If you have participated in mediation or other ADR processes (either as a neutral or in another role), list no more than three of those matters below.

	Case Title	Case Number	Dates	Representation
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____

**Part IV. ALL APPLICANTS**

1. List any professional licenses you hold (other than bar admission) and include the number of years you have practiced in each profession listed (e.g., accountant, real estate broker, appraiser, engineer).

Profession	Accrediting Organization	Years of Practice
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. List any professional organizations of which you are or were an active member, the length of your membership, and any positions held and/or projects completed.

Organization	No. of Years	Active/Retired	Positions/Projects

3. List any relevant bankruptcy or mediation experience not included in any response above.

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4. List any mediation or other alternative dispute resolution training that you have completed and that has qualified for continuing professional education credit or has been approved by a court of competent jurisdiction within the past three years.

Course Title	Trainer/School	Court/Sponsor	CLE Credit Hours	Dates

5. List speaking engagements, panel/seminar participation teaching experience, etc., within the past three years.

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6. List any other relevant experience, training, skills, honors, publications, or other information which you would like considered in connection with this application.

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7. Have you been removed from any professional organization, or have you resigned from any professional organization while an investigation into allegations of professional misconduct was pending?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please explain the circumstances of such removal or resignation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Check the city(ies) in which you are willing to conduct mediation conferences:

\_\_\_\_\_ Pittsburgh

\_\_\_\_\_ Johnstown

\_\_\_\_\_ Erie

\_\_\_\_\_ Other (specify): \_\_\_\_\_

I hereby certify that I have read Local Bankruptcy Rules 9019-2 through 9019-7, that I meet the qualifications set forth therein for admission to this Court's Register of mediators, and that I will fully comply with the relevant provisions of this Court's General Orders, Local Rules, Local Forms, and any modifications thereto relating to mediation. I will immediately contact the Mediation Program Administrator, and any parties for whom I have accepted appointment as a mediator, upon learning I am no longer qualified to serve pursuant to the provisions of Local Bankruptcy Rule 9019-3.

If I am applying for appointment as an attorney mediator, I certify that I am a member in good standing of the state and federal bar(s) listed above. If I am applying for appointment as a non-attorney mediator, I certify that I am a member in good standing of my profession.

I consent to disclosure of the information contained in this Application to Court personnel and to the parties and their representatives whose matters have been referred to the Bankruptcy Mediation Program of this Court.

I declare under penalty of perjury that the information contained in this Application is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_.  
(date) (year) (city) (state)

By typing my name in the box below, it is my intent to affix my signature to this application as though it were my handwritten signature. I understand and accept that this digital signature shall have the full force and effect of a handwritten signature.

\_\_\_\_\_