

### **Rule 1002-3 PRE-FILING NOTICE OF COMPLEX CHAPTER 11 CASES**

At least three days prior to the anticipated filing date of a Complex Chapter 11 case, or as soon thereafter as reasonably possible, the debtor shall:

- (1) notify the United States Trustee of the debtor's intention to file such a Complex Chapter 11 Case;
- (2) provide the United States Trustee with drafts of all anticipated First Day Motions, with the proposed orders attached as exhibits; and
- (3) without disclosing the name of the debtor, contact the Clerk of the Court to discuss the anticipated filing, the amount of the debtor's assets, number and type of creditors, procedures for handling public inquiries (i.e., the names, addresses and telephone numbers of the persons to whom such inquiries should be directed), procedures for handling First Day Motions, claims and proofs of claim process, whether the debtor will request the Court to set a last date to file proofs of claim or interest, and any other matter which may need particular attention given the nature of the debtor and the Chapter 11 case. The Clerk of the Court will not assign the case to a judge until the petition is filed.