

Effective March 1, 2012, Local Bankruptcy Rule 5005-20 directs attorneys to electronically file a motion to file documents under seal. The event for the motion is found in CM/ECF under Bankruptcy/Motion/Seal Document.

If the motion to file documents under seal contains confidential, scandalous or defamatory information, the attorney must file the motion using the CM/ECF event under Bankruptcy/Motion/Sealed Motion. The Sealed Motion event automatically restricts access to only authorized Court staff.

The docket entry made by the filer for the events "seal document" or "sealed motion" should describe the nature of the document without divulging confidential information.

Upon entry of an order granting a motion to file documents under seal, the attorney shall submit documents electronically. The CM/ECF event for submitting sealed documents is under Bankruptcy/Miscellaneous/Documents Under Seal.

If the motion to file documents under seal is denied, the motion to seal documents and any attachments shall be made publicly accessible on the docket.